

OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 17TH JULY, 2019

PRESENT: Councillor Amanda Carter in the Chair

Councillors A Blackburn, D Blackburn,
P Carlill, A Forsaith, M Harrison, S Seary
and T Smith

1 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal.

2 Exempt Information - Possible Exclusion Of The Press And Public

There was no exempt information.

3 Late Items

The Panel were in receipt of the Sub Group Nominations Report which was considered as a late item of business.

The Panel further received supplementary information, in relation to the Finance Report (minute 64 refers)

4 Declaration Of Disclosable Pecuniary Interest

No declarations of disclosable pecuniary interests had been declared.

5 Apologies For Absence

Apologies had been received from Councillor Andrew Carter.

6 Open Forum / Community Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

No matters were raised on this occasion.

7 Minutes of meeting held on 20th February 2019

RESOLVED – That the minutes of the meeting held 20th February 2019, be agreed as a correct record.

8 Leeds Health and Care Plan - Continuing the conversation

The Chief Officer Health and Partnerships submitted a report that provided an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the committees in autumn 2017.

The following were in attendance:

- Dayle Lynch, Estates Programme Manager, Adults & Health
- Georgia Blaney, Project Officer, Adults & Health
- Dr John Keene

Dayle Lynch presented the report and provided the Committee with a presentation. The following was highlighted:

- The strategies and pathways of moving towards a social model of health care;
- Leeds Health and Wellbeing Strategy 2016-2021;
- The Leeds Health and Care Plan;
- Video – providing people with services designed around needs’ and techniques on how people can build on strengths to live independently;
- Outer West health statistics and information.

Commenting on the Health and Care Plan boundaries, Members pointed out that they did not reflect ward boundaries nor area committees. Members requested that officers take away the concerns, and address at a future committee meeting.

Members identified mental health had become more prevalent and that reporting figures had become more accurate.

In relation to the Local Care Partnership (LCP) appointments set out in the report, Members felt that they needed more time to have discussions and receive further information before agreeing LCP appointment.

RESOLVED- To:

- a) note the contents of the report and Members comments
- b) note the overall progress in the delivery of the Leeds Health and Care Plan
- c) defer appointments to the Pudsey LCP until further discussions have taken place

9 Crime Reduction

Chris Joyce, Crime Prevention Officer, was in attendance and provided the Committee with a presentation updating Members on the work carried out by West Yorkshire Police. The following was highlighted:

- Home Office Modern Crime Prevention Strategy 2016
- National Policing Crime Prevention Strategy
- Shaping crime prevention by working in schools and educating in a learning environment
- Visions, values and purposes of what the service wants to achieve
- Prevention and Problem Solving Strategy 2018/19 and the five strategic areas of the plan including:
 - Places
 - Products
 - Partnerships

- People
- Problem Solving

A copy of the Prevention and Problem Solving presentation was appended to the covering report.

Members queried the methods of reporting, and raised concern that numerous residents had complained. In response, Members noted the offer from the Crime Prevention Officer, to ask a call centre manager colleagues to attend a future committee date. Members requested that further information be provided regarding methods of reporting and contact points to Committee Members.

Members expressed the view that relationships which had been built up with Members and the police, had been broken down, specifically in regard to involvement in tasking meetings. In response, Members were informed this was due to GDPR changes, and that this matter had previously been identified by the Scrutiny Board (Environment, Housing and Communities). In summary, the Crime Prevention Officer explained he would report back on this matter, and raise Members concerns.

RESOLVED- To:

- a) Note the contents of the presentation.
- b) Request that the actions outlined in the minutes be provided to Committee Members.

10 Outer West Community Youth Summit

The Community Voice and Influence Officer submitted a report which updated Members with feedback, information and recommendations of the Outer West Community Youth Summit held 22nd October 2018. The purpose of the event was for discussions between young people and elected members, Young people to have a greater understanding of local democracy and consultation with young people in the Outer West wards to prioritise spend of the Outer West Youth Activity Fund 2019/2020.

The following was appended to the report:

- Findings from the consultation exercise – Appendix 1
- Feedback from the Youth Summit – Appendix 2
- Photos from the day – Appendix 3

The following were in attendance:

- Victoria Marsden, Play Strategy Officer
- Satbinder Soor, Youth Service Manager Localities
- Andrew Derra, Advanced Youth Work Practitioner

The officers in attendance highlighted:

- Six primary schools, two high schools and one college booked attended the event held 22nd October 2018, with 54 children and young people;

- The event included an opportunity for young people to learn about democracy;
- The event provided lunch for the attendees at the Rose Bowl Café in the Leeds Beckett Campus;
- The Youth Activity Fund consultation activity highlighted the types of activity in order of preference that young people would like to take part in across the area;
- The Leeds Youth Service are keen to bring students who find it difficult in engaging and it was intended to increase numbers of those students for the Youth Summit;
- Invites have been sent out to schools for the upcoming Youth Summit and in September, a reminder will be sent to schools.

Members discussed a number of matters including:

- Members raised some concern around event attendance and the difficulties of aiming at those specific children who struggle to engage, and further addressing the balance of male and females.
- The lack of engagement from schools and receiving responses.
- Members requested the Youth Summit invite is sent to Committee Members, to enable Members to liaise and contact head teachers to target key schools.
- Members sought clarity on the feedback schools had received after the event, and were informed each school is provided with a poster of what young people had highlighted during the session and the activities children could get involved in.
- Members suggested that in order to receive additional engagement from schools, it was of the view that teachers could potentially attend in an early evening, when cover would only need to be provided for an hour. Members further added that it would be worth re-promoting to schools the benefits previous schools had received out of these sessions.

RESOLVED – To note the contents of the report and discussions during the meeting

11 Community Committee Appointments 2019/20

The report of the City Solicitor requested that the Committee note the appointment of Cllr. Amanda Carter as Chair for the Outer West Community Committee for the duration of the 2019/20 municipal year.

The Committee were invited to make appointments to the following:

- Outside Bodies as detailed at section 18 and Appendix 1 of the submitted report;
- One representative to the Corporate Parenting Board;
- Community Committee Champions as listed within the submitted report; and
- Children's Services clusters.

The submitted report informed Members that the Constitution requires that Community Committees appoint Member 'Champions' in several designated areas. The areas are:

- Environment and Community Safety;
- Children Services;
- Employment, Skills and Welfare; and
- Health, Wellbeing and Adult Social Care

The following points were noted:

- Cllr. S Seary indicated he was willing to continue the role for the Thomas and Sarah Lund's Almshouse Trust, providing further information is sought and clarified from Governance Services in regard to specific finances and the occupation of a property.
- Cllr. A Blackburn indicated she would continue the role for Children & Families Clusters – Farnley, and raised some concern that Members were not being informed of meetings, and this was requested that Governance Services look into this issue.
- The Outer West Committee agreed to split the role of the Champion for Health, Wellbeing and Social Care. In summary, a nomination would be required for Health and Wellbeing and a nomination for Social Care.

RESOLVED- To:

- a) Note the appointment of Cllr. Amanda Carter as Chair of the Community Committee for the duration of 2019/20 municipal year
- b) Appoint Cllr. D Blackburn as Vice Chair of the Community Committee for the duration of 2019/20 municipal year
- c) Appoint Cllr. M Harrison to the vacancy on Pudsey Charity
- d) Appoint Cllr. T Smith to the vacancy on Thomas and Sarah Lund's Almshouse Trust
- e) Appoint Cllr Amanda Carter to Environment and Community Safety Champion
- f) Appoint Cllr. D Blackburn to Employment, Skills and Welfare Champion
- g) Appoint Cllr. P Carlill to Children's Services
- h) Appoint Cllr. A Forsaith to Social Care Champion
- i) Defer until September appointing to Health, Wellbeing Champion
- j) Appoint Cllr. P Carlill to Pudsey Cluster
- k) Appoint Cllr. A Blackburn to Farnley Cluster

12 Appointment of Co-optees to Community Committees

The City Solicitor submitted a report which invited Members to give consideration to the appointment of Co-optees onto the Outer West Community Committee for the 2019/20 Municipal year.

It was the view of Members that in future there may be a need to appoint Co-optees for a particular issue/ topic, and that should appointments arise, the Committee would consider this at a later date.

RESOLVED – To note the intention to appoint Co-optees onto the Community Committee in the future, and that this would be revisited subject to nominations.

13 Community Committee Nominations to Housing Advisory Panel (HAP)

The report of the Chief Officer Housing Management invited nominations from the Outer West Community Committee to the Outer West Housing Advisory Panel (HAP)

RESOLVED – To appoint the following Councillors to the Outer West Housing Advisory Panel:

- Farnley and Wortley – A Blackburn
- Calverley and Farsley – P Carlill
- Pudsey – T Smith

14 Forward Plan

The Area Leader submitted a report that introduced the Outer West Community Committee Forward Plan for 2019/20. The report detailed the Community Committee meeting dates and sets out the workshop themes, as well as an update on engagement with local communities.

The Localities Officer presented the report and provided a brief overview of the work programme over the next 2019/20 municipal year.

In addition to the themes suggested in the submitted report, Members suggested for the following to be added and considered:

- Wellbeing funding
- Crime and anti-social behaviour

RESOLVED – That the Forward Plan 2019/20 be noted.

15 Outer West Community Committee Finance Report

The report of the Area Leader updated the Committees on the budget position for the Wellbeing Fund and the Youth Activity Fund 2019/20 and the current position of the small grants and skips pots.

The Committee were advised on the minimum conditions for taking of delegated decisions outside of the Community Committees which were set out at point 14 of the submitted report.

Members' attention was drawn to the following:

- There is a remaining balance of £42,517 still available for allocation for Wellbeing Revenue in the 2019/20 budget
- Projects considered and approved by delegated decision:
 - Sports Group, Swinnow Community Centre - £2,350
 - Positive Futures, LED Community Foundation - £4,210
 - Money Buddies, Leeds Money Buddies - £4,123.26
 - Andy's Youth Project, Youth Services - £2,400
- 0 projects had been declined since the last Community Committee
- There is a remaining balance of £754 in the Youth Activity Fund
- Capital budget currently available is £37,600

- Community Infrastructure Levy (CIL) – there is still £179,073 available to spend with a breakdown as follows:

Calverley & Farsley – £34,787

Pudsey – £134,006

Farnley & Wortley - £10,280

- There is still £2,190 available for allocation for Small Grants and Skips Budget 2019/20;
- Table 3 and 4 of the report set out applications that had been received and approved since the last meeting for:

Project	Organisation/Dept	Amount requested
PHAB Club	Prince Philip Centre PHAB Club	£397.81
Leeds Walking Football Club	Leeds Walking Football Club	£500
Community Bingo	Swinnow Community Centre	£356.88
Calverley Carnival	Calverley Project 2000	£500
Bowling	Claremont Grove Community Centre	£426.15
The Great Pudsey Get Together	Pudsey Community Hub	£500
Total spend so far 2019/20:		£2680.84

Location of skip	Date	Total amount
Calverley Allotments	11/04/2019	£128.91
Total spend so far 2019/20:		£128.91

Members were also asked to consider two Wellbeing Applications and a Small Grant as set out in the supplementary information pack for:

- Type 2 Diabetes Peer Support Intervention
- Planters at Pudsey Market
- Small Grant – two barrier troughs with brackets

In addition, Councillor Carlill raised concerns in relation to parking issues in the locality, and requested the Committee consider buying a selection of signs for the Community Committee to take to different schools. During discussion Members agreed with the idea and suggested that 6 parking signs per ward would be satisfactory. Members agreed that £4,000 would be set aside to fund a set of 6 signs per ward.

RESOLVED – To:

- a) Noted the current budget position for the revenue Wellbeing Fund for 2019/20, and note consider applications that have been approved / received since the last meeting – Table 1
- b) Note the current budget position for the Youth Activities Fund for 2019/20 and note or consider applications that have been approved / received since the last meeting – Table 2
- c) Note the monitoring information of its funded projects
- d) Note the current budget position for the small grants – Table 3
- e) Note the current budget position for community skips – Table 4
- f) Note the current budget position for the capital budget for 2019/20
- g) Note the current budget position for the CIL budget and note or consider applications that have been approved since the last meeting – Table 5
- h) Consider the minimum conditions as set out in paragraph 14 of the submitted report
- i) Members also approved the following projects for 2019/20 as follows:

Wellbeing Fund Project	Applicant	Amount Requested (£)	Amount approved/declined/deferred (£)
Neighbourhood Improvement Budget	Community Committees Team	£5,067	£5,067
Community Family Sessions	Farnley Children's Centre	£5,090	£5,090
Pudsey park weekend littering	Leeds City Council, Parks and Countryside	£1,150.20	£1,150.20
Game Changer Youth Group	LED Community Foundation	Calverley & Farsley - £9,083.95	- £9,083.95 SUBJECT TO FURTHER INFORMATION
		Farnley & Wortley - £9,083.95	- £9,083.95
Youth Summit	Community Committees Team	£1,500	£1,500
Type 2 Diabetes Peer Support Intervention	West Leeds Family Practice	£1,300	DEFERRED FOR INFORMATION
Planters at Pudsey market	Leeds Kirkgate Market	£1786.58	£1786.58
Small Grant – two barrier troughs (Calverley and Farsley)	Parks and Countryside	£393.61	£393.61
Parking signs for all wards		£4,000	£4,000

16 Outer West Community Committee - Update Report

The Area Leader submitted a report which provided a summary of the work undertaken by the Communities Team based on the priorities identified by the Outer West Community Committee.

The following was appended to the report:

- Leeds Anti-Social Behaviour Team Service Review Update
- Facebook engagement update

The Localities Officer introduced the report, highlighting some of the key developments following the previous meeting of the Committee.

RESOLVED – That the contents of the report be noted.

17 LATE ITEM - Outer West Sub Group Nominations Report

The Area Leader submitted a report that sought nominations of the Outer West Community Committee Sub Groups for 2019/20.

It was noted that prior to the meeting, Committee Members had received a formal late item including the Sub Group Nominations Report.

During discussions, Members considered the addition of a General Purposes Sub Group, and it was agreed that the Committee would make appointments to the Sub Group.

RESOLVED – That the following appointments be made:

- a) That Councillors: Amanda Carter, D Blackburn and S Seary be appointed to the Outer West Community Committee's Environment Sub Group.
- b) That Councillors: Amanda Carter, P Carlill, T Smith and D Blackburn be appointed to the General Purposes Sub Group.

18 Date and time of next meeting

RESOLVED – To note the date and time of the next meeting as Monday 16th September 2019 at 1pm.